

Attachment 5 -Plan making reporting template when Council is authorised to make the local environmental plan

Reporting template for LEP amendments where Council is authorised to make the plan

Notes:

- Planning proposal number will be provided by the department following receipt of the planning proposal
- The department will fill in the details of Tables 1 and 3
- Planning proposal authority (PPA) is to fill in details for Table 2
- If the planning proposal is exhibited more than once, the PPA should add additional rows to **Table 2** to include this information
- The PPA must notify the relevant contact officer in the regional office in writing of the dates as they occur to ensure the department's publicly accessible LEP tracking system, LEPs Online, is kept up to date
- A copy of this completed report must be provided to the department with the PPA's request to have the LEP notified

Table 1 – To be completed by the department

Stage	Date/Details
Planning Proposal Number	
Date Sent to DPE under s3.34	
Date considered at LEP Review Panel	
Gateway Determination Date	

Table 2 – To be completed by the PPA

Stage	Date/details	Notified Reg Off
Dates draft LEP exhibited	December 2019 – January 2020	
Date of public hearing (if held)	N/A	
Date council requested draft LEP from PCO	March 2020	
Date draft LEP received from PCO	April 2020	
Date Council requested final PCO Opinion	April 2020	
Date Council received final PCO Opinion	May 2020	
Date Council provided/requested GIS data or maps	June 2020	
Date ePlanning confirm mapping is suitable	July	
LEP Finalisation date (Date LEP made by GM (or other) under delegation)	August	
Date sent to DPE requesting notification	August	

Table 3 – To be completed by the department

Stage	Date/Details
Notification Date and details	

Additional relevant information: